

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
May 16, 2018

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:03 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242

Present:

Michael Garavaglia, Chairperson (departed at 2:45 p.m.)
Nabih Ayad, Secretary (arrived at 2:04 p.m.)
Marvin Beatty (arrived at 2:04 p.m.)
Irma Clark-Coleman
Dr. Curtis Ivery
Mark Ouimet

Excused: Ronald Hall, Vice Chairperson

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Irma Clark-Coleman

Ayes: Clark-Coleman, Garavaglia, Ivery, Ouimet

Nays: None

Motion approved.

- A. Approval of Minutes from April 18, 2018 Board Meeting
- B. Resolution No. 18-43 approving Contract No. 1400256 (Amendment 1) with Nemeth Law, P.C. (Employment and Labor Law Legal Services)
- C. Resolution No. 18-44 approving Contract No. 1800212 for the 2018 Wayne County Airport Authority Employee Picnic
- D. Resolution No. 18-45 approving Contract No. 1800182 with Bulk Guy's, LLC (Dried Sand)
- E. Resolution No. 18-46 approving Contract No. 1800200 with Metro Energy, LLC (Energy Project Improvements to Rogell Substation)

- F. Resolution No. 18-47 approving Contract No. 1800192 with GHD Engineering, P.C. and Contract No. 1800193 with RS&H Michigan, Inc. (Architectural, Engineering and Related Services for Airport Facility Capital Improvement Plan and Operations/Maintenance Projects)
- G. Resolution No. 18-48 approving Contract No. 1300071 (Amendment 2) with CRA Engineering, Inc. (Professional Engineering and Related Services for Terminal Demolition and Site Utilities)
- H. Resolution No. 18-49 approving Contract No. 1800184 with Axon Enterprise, Inc. (Cartridge and Battery Purchase & Replacement Plan) and Contract No. 1800185 with Axon Enterprise, Inc. (Axon Brand TASER 60 Basic Purchase & Replacement Plan)
- I. Resolution No. 18-50 approving Contract No. 1800197 with IdentiSys, Inc. (Security Badge Supplies)
- J. Resolution No. 18-51 approving Contract No. 1600385 (Amendment 1) with Safeware, Inc. (Service Agreement for Employee Screening Equipment)

III. New Business

- A. Resolution No. 18-52 approving the Series 2018 Refunding Ordinance

Motion by Mark Ouimet; Supported by Irma Clark-Coleman

Ayes: Ayad, Beatty, Clark-Coleman, Garavaglia, Ivery, Ouimet

Nays: None

Motion approved.

IV. Information Items

- A. Audit Committee Report from the April 23, 2018 Audit Committee Meeting, Irma Clark-Coleman
- B. Report from Interim Chief Financial Officer (CFO), Istakur Rahman
- C. Report from Interim Chief Executive Officer (CEO), Genelle M. Allen
 - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

Michael Garavaglia opened the floor for Public Comment at 2:27 p.m.

1. Calvin Gibbs, UniteHere
2. Kristina Beneteau, UniteHere
3. Justin Johnson, SEIU Local 1
4. Heidi Hughes, UniteHere
5. Eric Mills, UniteHere

VI. Closed Session

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(c) for a strategy and negotiation session in connection with the negotiation of a collective bargaining agreement.

Motion by Marvin Beatty; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Clark-Coleman, Garavaglia, Ivery, Ouimet

Nays: None

Motion approved.

Closed session was assembled at 2:36 p.m. and concluded at 3:11 p.m.

Board Member Michael Garavaglia departed at 2:45 p.m.

Board meeting was recalled to order by Nabih Ayad at 3:12 p.m.

VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, June 20, 2018 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VIII. Adjourn

Motion to adjourn by Mark Ouimet; Supported by Marvin Beatty

Meeting was adjourned at 3:13 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 APRIL 2018

EXPENSE CONTRACTS

Contractor	Scope of Procurement	Contract Not to Exceed Amount	Total Amount per this Request	Term	Procurement Method
Cynergy Wireless Products, Inc.	To purchase noptic (night vision) thermal cameras, software, installation, support and training for the Airport Police Department.	\$11,800.00	\$11,800.00	3/1/18 - 2/28/19	Small Purchase Exception
Action Target Inc.	To provide maintenance and inspection services of the Airport Police gun range at Detroit Metro Airport.	\$25,000.00	\$25,000.00	4/19/18 - 4/18/20	Small Purchase Exception
Bell Equipment Company	To provide OEM Epoke parts and repair services for Willow Run Airport's Epoke brand spreader. The equipment is used to apply dried sand and liquid deicer during snow removal operations.	\$25,000.00	\$25,000.00	5/1/18 - 4/30/22	Small Purchase Exception
Jorgensen Ford	To purchase Ford brand vehicles (Taurus, E-350 van, F-150, F-250, F-350SB Pickup Trucks, Explorers and Escapes) in FY18 for the Airport Authority by utilizing cooperative purchase arrangement through the State of Michigan. This purchase was approved by the Board under the FY18 Fleet Plan, Board Resolution #17-83 on 8/16/17.	\$200,000.00	\$200,000.00	2/28/18 - 9/30/18	Cooperative Purchase Arrangement (State of Michigan #071B7700179)
Gorno Ford, Inc.	To purchase Ford brand police vehicles for the Airport Authority Police Department for FY18 on an as-needed basis by utilizing cooperative purchase arrangement through the State of Michigan. This purchase was approved by the Board under the FY18 Fleet Plan, Board Resolution #17-83 on 8/16/187.	\$300,000.00	\$300,000.00	4/1/18 - 9/30/18	Cooperative Purchase Arrangement (State of Michigan #071B7700181)
Tri-County International Truck	To provide OEM International Truck parts and repair services for the Maintenance Department at Detroit Metro Airport.	\$50,000.00	\$50,000.00	4/7/18 - 4/6/20	Solicitation For Quote

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 APRIL 2018

EXPENSE CONTRACTS CONTINUED

Contractor	Scope of Procurement	Contract Not to Exceed Amount	Total Amount per this Request	Term	Procurement Method
The Tile Stop, Inc.	To purchase carpet tile, ceramic tile, base molding, adhesive and related materials on an as-needed basis for the Maintenance Department at Detroit Metro Airport.	\$100,000.00	\$100,000.00	4/4/18 - 4/3/23	Solicitation For Quote
Rickman Enterprise Group LLC	To provide hazardous waste removal and recycling services for the Airport Authority through the Environment and Sustainability Department.	\$30,000.00	\$30,000.00	5/22/18 - 5/21/21	Solicitation For Quote
Bayview Electric Co.	<p>The initial purpose of this contract is to install new Flight Information Display System (FIDS) units in the North Terminal.</p> <p>Change Order #1 provided for the additional wiring and labor needed to modify the design to install the FIDS central processing unit in the Special System Room (SSR) at the North Terminal. The original design called for it to be placed on the back of one of the FIDS units, but the central processing unit was larger than anticipated and did not fit, therefore requiring it to be relocated to the SSR room.</p>	\$85,165.00	\$87,713.00 (increased by \$2,548.00)	9/14/17 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #1
Comprehensive Risk Services, Inc.	To exercise the second and final renewal option for third party administration of workers compensation claims and loss control and medical utilization bill review services for the Risk Management Department.	\$200,000.00	\$200,000.00	10/1/14 - 9/30/17, with two one-year renewal options. <u>1st Renewal:</u> 10/1/17 - 9/30/18 <u>2nd Renewal:</u> 10/1/18-9/30/19	Amendment (RFP)

REVENUE CONTRACTS

None

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: May 16, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Andrea Bomia	WC AAA	WC AAA	Legal Assistant	734 247-7105
Brandi Holdaway	WC AAA	WC AAA	FOIA Coordinator	
Jeff Kronoff	kronoff@millersambold.com	MCLA (AWPCL)	Principal	
Brent Beutler	Bbeutler@Avflight.com	Avflight	Manager	810-962-0267
Ken Dobson	WC AAA	WC AAA	VP Government affairs	
John Paul Minear	"	Planning	Rep. Dir.	274 247-7370
Corey Taylor	corey.taylor@seiu.org	SEIU 1	Organizer	
John Mayfield	John.MAYFIELD@FAA.GOV	FAA	MANAGER	
Matt Lamb	MATT.LAMB@GHD.COM	GHD	Sen. Eng.	313-671-9041

①

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: May 16, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Wesley Polcyn	Polcyn@milnercastles.com	Milner Castles	Attorney	
Jarrod Chenwinski	jarrod.chenwinski@ghd.com	GHD	Engineer	810-730-2824
Michael Farley	mfarley@avflight.com	Avflight	G.M.	734-487-2621
Sherita Calloway	Sherita.Calloway@wcaa	Procurement	Deputy Director	734-247-7283
Chad Newton	Chad.newton@wcaa.us	Public Safety	VP	734-699-6999
Ron Engel	ron.engel@meadhunt.com	Mead+Hunt	VP	517-974-3308
MIKE O'Sullivan	mike.osullivan@wcaa.us	WCAA	Dir. PD+C	7-7197
Steve Grawlin	STEVEN.GRAYLIN@ MBAKERINTL.COM	Michael Baker	VP	313-670 3408
Wendy Sutton	WCAA	WCAA	VP	77233

(2)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: May 16, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Abeer Khatib	akhatib@escos.com	CAS Engineers	BD Manager	
James J. Montgomery	James.Montgomery@wcaa.us	WCAA	VP OPS/MX	
Carol Stiffan		WCAA	CIO	
Lynda Racy	lynda Racy	WCAA	DR LR	
PA FEAUNE	Willow Road	RS&H	SR. ENGINEER.	
Jon Zaccorini	SOMAR	SOMAR	PM	
Jim Ryan	ryandpagon@lin.com	WCAA	LOBBIST	

(3)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: May 16, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tom McCarty	Tom.McCARTHY@WCAA.US	WCAA	V.P.	
Calvin Gibbs	kevamaquell409@tnt	AREAS	Server	
Craig Lombardi		AREAS	server	
Michael Behn	MBehn10@gmail.com	AREAS	Server	
Theresa Samosuk	theresa.Samosuk@wcaa.us	WCAA	SE PM	
Greg Hatcher	WCAA		Director concessions	
Christine Lindermuth	WCAA		DD Procurement	
Onnie Jaque	WCAA		VP legal	
Angie Frates	WCAA		VP terminal ops	

(4)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: May 16, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Hidi Hughes	hhughes@unitehere.org	UNITE HERE	DIRECTOR	313 - 259-8497
Dorothy Hawkins		" "	Organizer	313 259-8483
JACK DETA	JACK.DETA@AECOM.COM	AECOM	SA ENGINEER	410-725-7220
NICK PATTERSON	NICK.PATTERSON@RSANDH.COM	RS+H	SR ENGINEER	734-572-6009
John Philbrook		WCA	Power Systems	734-247-7146
Lori Ballard	Ballard.associates LLC@gmail.com	Paradise Lagardie	Partner	313-399-5627
Clare Alford	.wca	wca	DR.	55627
Kristina Benita	KristinaLynnBenita.com	Unite Here	Server	734-365-1196
Don Houston	don.houston@wcaa.us	WCAA	ASST DIR	734 941 8944

(5)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: May 16, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
JUSTIN JOHNSON	johnsonj@seiu1.org	SEIU LOCAL 1	POLITICAL DIRECTOR	313-333-6772
COREY				
Eric L. Miller		HMS Host	worker	—

(6)